FMA, Inc.
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facsimile transmittal

To:	Coils Electronics	**Fax:**	86-760-2602810
Attn:	Mrs. Ushas Lella and Mr. Peter Yu:	**Date**:	9/24/2002
From:	Tim Marks	**Pages:**	2
Re:	New Purchase Order	**CC:**	

☐ **Urgent** ☐ **For Review** ☑ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

Notes:

I am Tim Marks with FMA, Inc. I have dealt for many years with Tracy Ao. The last time I spoke with her by email, she had given your names as new contacts for your company. I could not find the email she sent until today. Two days ago I forwarded a new purchase order PON0000632 to your company without any contact information. I have not received a reply yet. Now that I found your contact information, I decided to send you the purchase order directly. Also, please disregard the last purchase order. I have revised it to add another part number. Following is the new revised purchase order. Please send proforma invoice with estimated delivery date so that we can arrange TT in advance.

Sincerely,

Tim Marks
V.P. Engineering/Commercial